1. The common fund (which is invested by the Public Trustee) is established under section 19 of the *Public Trustee Act 1978* (the Act). All investments of the common fund are controlled and managed by the Public Trust Office Investment Board (the Board).
2. Generally, the Public Trustee, under section 21(5) of the Act, has the following obligations:

* to not invest funds without the Board’s approval;
* to satisfy the Board that every proposed investment is legally authorised;
* to account to the Board continuously for every investment made by the Public Trustee; and
* in the case of an investment upon the security of a mortgage or other charge over property – to report to the Board any breach of the mortgage or charge.

1. The Board meets on a quarterly basis and has an advisory role in relation to other funds established by the Public Trustee, for instance, the Growth Trust. The Board also has monthly duties in relation to the review of investment submissions and approval of the monthly investment strategy.
2. Section 21(2) of the Act provides that the Board shall consist of at least three members, one of whom shall be the Public Trustee, and the others shall be appointed by the Governor in Council.
3. Cabinet endorsed to recommend to the Governor in Council the reappointment of Mr Henry Smerdon and the appointment of Ms Sandra Christine Birkensleigh as part-time members to the Public Trust Office Investment Board for a term of three years commencing from the day following Governor in Council approval.
4. *Attachments*

* Nil.